

Person Specification



Job title	Mini Movers Support Officer	Vacant from	March 2025
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Essential	Desirable
Skills required – what does the jobholder need to be able to do?	
To support the delivery of the Mini Movers programme for families and children	
Excellent communication skills with families and children	
Understanding of planning for early years activities	
To be able to work as part of a team and within different community settings	
Organised and able to prioritise	
Knowledge base – what does the jobholder need to know?	
Safeguarding and best practice in Early Years setting	Issues faced by families and children, particularly those from urban areas such as St Anns and Sneinton
Qualifications / vocational training - required to do the job	
NVQ level 2 Childcare and Education or equivalent	NVQ level 3 Childcare and Education
	Emergency First Aid
	An Introduction to Child Protection (Safeguarding)
Experience – what level of previous experience is required by the jobholder?	
Experience of working with families and children, particularly early years	
Personal attributes – what special qualities are required by the jobholder? <i>(Consider carefully what is actually necessary for the job role – qualities must be justifiable & not discriminatory)</i>	
Self-motivated	
Flexible	
Use initiative	
Self-confident	
Reliable	
Trustworthy	

Prepared by	HR Officer	Date	04/03/25
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