

Job Description

Job title:	Cook
Responsible to:	Community Lead
Department:	Community
Location:	Cherry Lodge and Brendon Lawrence Sports Centre
Job parameters:	7 hours per week over 2 days a week (term time only)

Main purpose of job: To support The Renewal Trust's community programme by planning, preparing and serving, nutritious meals ensuring food hygiene and safety, in a welcoming environment that encourages social eating and connection. This is a practical, hands-on role ideal for someone passionate about food, community, and creating inclusive spaces.

Principal accountabilities:

- Prepare and serve meals for community sessions, adapting recipes based on product availability and dietary advice,
- Create a friendly and inclusive atmosphere where food supports social connection.
- Work with the Community Lead to support health and wellbeing through food-based activities.
- Ensure all food preparation and service follows health and safety guidelines, including food hygiene standards and allergen awareness.
- Maintain cleanliness and organisation of kitchen and food service areas.
- Support with stock control, ordering, and storage of ingredients and supplies
- Work closely with volunteers to ensure smooth operations and
- Train and guide volunteers on basic kitchen tasks and safety protocols.
- To advocate and be an ambassador for The Renewal Trust and the communities of St Anns and Sneinton at all times
- Any other duties required or deemed appropriate by the CEO

Other responsibilities:

Act as an ambassador for The Renewal Trust at all times, actively promoting its values, aims and services within the local community, especially with regards to equal opportunities and safeguarding adults, young people and children.

Adhere to all company policies, as relevant to the role, and attend meetings and training as directed by your line manager in order to keep your knowledge and skills current to your role

An appropriate duty of care will be actively demonstrated by the job holder with regards to the security of cash, keys and company assets (property and equipment).

It is agreed that the above is a brief and concise description of the above job role.