



Job Description

Job title: Cleaner
Responsible to: Property Manager
Department: Hungerhill Trading Ltd
Location: St Ann's Allotment Centre
Job parameters: 2 hours a week

Main purpose of job:

To clean all areas of the building and to maintain a high standard of hygiene and safety.

Principal accountabilities:

- To undertake cleaning in all required areas of the facility, maintaining high standards of cleanliness.
- To record cleaning undertaken on appropriate forms and checklists.
- To ensure a safe environment is maintained and report any faults or defects in the facilities.
- To maintain customer service facilities such as litterbins, toilet rolls dispensers and nappy changing areas to a high standard.
- To work within COSHH regulations and wear protective clothing where necessary.
- To effectively carry out any other reasonable duties as directed by Management

Other responsibilities:

Act as an ambassador for The Renewal Trust at all times, actively promoting its values, aims and services within the local community, especially with regards to equal opportunities and safeguarding adults, young people and children.

Adhere to all company policies, as relevant to the role, and attend meetings and training as directed by your line manager in order to keep your knowledge and skills current to your role

An appropriate duty of care will be actively demonstrated by the job holder with regards to the security of cash, keys and company assets (property and equipment).

It is agreed that the above is a brief and concise description of the above job role.

Job holder	
Name:	
Signature:	
Date:	

Line Manager	
Name:	
Signature:	
Date:	